Clermont County General Health District
Board of Health Meeting

The Clermont County Board of Health held its monthly meeting on October 14, 2026. President Dennis Brown called the meeting to order at 3:30 PM. Mr. Brown led the Board Members and guests in the Pledge of Allegiance.

Call to Order: Dennis Brown, present; Steve Meadors, present; Trevor Seal, present; Dr. Janet Rickabaugh, present; Dr. Brian Treon, present

Others present included Julianne Nesbit, Health Commissioner; Tim Kelly, Assistant Health Commissioner of Environmental Health Services; Dr. Tara Jimison, Director of Nursing; Brian Williamson, Director of Environmental Health; Tyler Braasch, Director of Water and Waste; Krista Rose, Communications Coordinator; Alessandra Boler, Registered Environmental Health Specialist; Katrina Stapleton, Fiscal Officer; and others as listed on Attachment #1.

CONSENT AGENDA:
Ms. Nesbit stated that a consent agenda was prepared for the Board. No members requested further discussion of items on the consent agenda. Ms. Nesbit recommended approval of the following items:

1. **Approval of Board of Health Meeting Minutes from September 9, 2026-** Recommendation to approve the minutes of the September 9, 2026, Board of Health meeting as presented.
2. **Black Water Holding Tank Variance Extension Requests-** Recommendation to approve extending the variances for black water holding tanks for an additional month.
   a. Crabb – 2466 Crane Schoolhouse Road, Tate Township (16-V-26)
3. **Approval of Termination of Bevin O'Neill, Administrative Assistant 2-** Recommendation to fully ratify the decision of the Health Commissioner to terminate Bevin O'Neill during her probationary period as Administrative Assistant 2, effective September 15, 2026.
4. **Approval to Appoint Cecelia Harner as an Environmental Health Specialist-in-Training in the Water and Waste Division-** Recommendation to appoint Cecelia Harner as an Environmental Health Specialist-in-Training in the Water and Waste Division at the salary indicated on the attached salary sheet, contingent on satisfactory completion of all pre-employment checks. (Attachment #2)
5. **Approval to Appoint Noelle LaCombe as a Water Quality Technician 1 in the Water and Waste Division-** Recommendation to appoint Noelle LaCombe as a Water Quality Technician 1 in the Water and Waste Division at the salary indicated on the attached salary sheet, contingent on satisfactory completion of all pre-employment

checks. (Attachment #3)

6. **Approval of Memorandum of Understanding for HIV and Hepatitis C Services with Caracole, Inc.-** Recommendation to approve the Health Commissioner signing a Memorandum of Understanding for HIV and Hepatitis C Services with Caracole, Inc., effective October 15, 2026, to October 14, 2027. (Attachment #4)

Dr. Treon moved to approve consent agenda items #1 through #6. Mr. Meadors seconded the motion. The vote was all ayes; the motion was adopted.

NON-CONSENT AGENDA:
Variances:
Connect a Room Addition to the Existing Household Sewage Treatment System at 2104 Amber Hill Rd, Stonelick Township (32-V-26)- Mr. Braasch stated Stephen and Shauna Pontsler requested approval to connect a 1,200-square-foot room addition to the existing leach line system at 2104 Amber Hill Rd, Stonelick Township (32-V-26). Staff recommended disapproval due to the increased flow.

Mr. Braasch noted there were no failures in the inspection history. He explained that the submitted plans included a primary bedroom and an office, which the Ohio Department of Health's rules consider a bedroom when calculating flow rates. Mr. Braasch asked Mr. and Mrs. Pontsler how many people would occupy the addition. Mr. Pontsler stated only one person, who already lived in the residence, would reside in the addition.

Dr. Treon moved to approve connecting a 1,200-square-foot room addition to the existing leach line system at 2104 Amber Hill Rd, Stonelick Township (32-V-26). Dr. Rickabaugh seconded the motion. The vote was all ayes; the motion was adopted. (Attachment #5)

Connect a New Home to the Existing Household Sewage Treatment System at 2103 Laurel Lindale Rd, Monroe Township (33-V-26) - Mr. Braasch stated that Brianne Helton and Jarrett Donley requested approval to connect a new three-bedroom home to the existing sand filter system at 2103 Laurel Lindale Rd, Monroe Township (33-V-26). Staff recommended disapproval because the tank and sand filter sizes were unknown. He stated that although the system was older, there were no known issues.

Mr. Brown asked if the current home was occupied. Mr. Braasch stated the existing home had already been removed.

Mr. Meadors moved to approve connecting a new three-bedroom home to the existing sand filter system at 2103 Laurel Lindale Rd, Monroe Township (33-V-26). Dr. Rickabaugh seconded the motion. The vote was all ayes; the motion was adopted. (Attachment #6)

Connect a Room Addition to the Existing Household Sewage Treatment System at 605 Palestine St, Pierce Township (34-V-26) - Mr. Braasch stated that Ross and Sandra Webster requested approval to connect an accessory structure with one room to the existing leach bed system at 605 Palestine St, Pierce Township (34-V-26). Staff recommended disapproval; however, no known issues existed with the system.

Mr. Braasch asked Mr. Webster whether the number of occupants would change. Mr. Webster stated there would not be an increase in the property's occupants.

Dr. Treon moved to approve connecting a one-room accessory structure to the existing leach bed system at 605 Palestine St, Pierce Township (34-V-26). Mr. Seal seconded the motion. The vote was all ayes; the motion was adopted. (Attachment #7)

Connect a New Home to the Existing Household Sewage Treatment System and Isolation Distance at 3147 Christine Dr, Monroe Township (35-V-26)- Mr. Braasch stated Daniel and Holly Wright requested approval to connect a new four-bedroom home to the existing leach line system with a deck two feet four inches from the septic tank at 3147 Christine Dr, Monroe Township (35-V-26). Staff recommended disapproval.

Mitchel Blackfield, a representative of Clayton Homes, stated that the new home was already connected and the deck was constructed. Mr. Braasch asked if the new home was placed in the same location as the previous home. Mr. Blackfield confirmed the location did not change.

Mr. Braasch reported that changes were made to the system at some point, as evidenced by some leach lines having gravel and others being gravel-less, as well as the lines running in different directions. The system failed inspections in 2005, 2007, 2011, and 2020, but passed inspection on December 10, 2024.

Dr. Treon moved to approve connecting a new four-bedroom home to the existing leach line system with a deck two feet four inches from the septic tank at 3147 Christine Dr, Monroe Township (35-V-26). Mr. Seal seconded the motion. The vote was all ayes; the motion was adopted. (Attachment #8)

Connect a Room Addition to the Existing Household Sewage Treatment System at 2329 State Route 28, Goshen Township (36-V-26)- Mr. Braasch stated Bryan and Serry Whitaker requested approval to connect a two-bedroom addition to the existing sand filter system at 2329 State Route 28, Goshen Township (36-V-26). Staff recommended disapproval.

Mr. Braasch explained that while the system had no known issues, the addition would bring the home to five bedrooms, and the system would be undersized for that flow. Mr. Brown asked how old the system was. Mrs. Whitaker stated the home was built in 1991. Mr. Whitaker asserted the proposed addition would have only one bedroom. Mr. Braasch explained that the Ohio Department of Health's rules count the proposed office in the addition as a bedroom when calculating flow rates because of its proximity to a bathroom. Mr. Whitaker indicated the number of occupants in the home would remain at three.

Dr. Rickabaugh moved to approve connecting a two-bedroom addition to the existing sand filter system at 2329 State Route 28, Goshen Township (36-V-26). Dr. Treon seconded the motion. The vote was all ayes; the motion was adopted. (Attachment #9)

Connect a New Home to the Existing Household Sewage Treatment System at 2355 Crane Schoolhouse Rd, Monroe Township (37-V-26)- Mr. Braasch stated Gregory Wolff

requested approval to connect a new three-bedroom home to the existing leach field system at 2355 Crane Schoolhouse Rd, Monroe Township (37-V-26). Staff recommended disapproval.

Mr. Braasch reported no home was currently on the property. Staff observed the tank location and outlet baffle, noting the tank appeared to be laid cinder blocks with concrete slab lids. Staff could not locate the soil absorption area.

Bob Shannon, septic system designer, estimated the system was installed in the 1940s or 1950s and was likely four-inch tile beds. He recognized that if the system failed, it would need replacement. He noted occupancy would remain at two and that the home's current water usage conditions would not change. While he had not laid out a new system design, he indicated there were three to four replacement areas on the property. Dr. Rickabaugh asked how large the lot was. Mr. Shannon stated the parcel was 4.4 acres.

Dr. Treon asked whether neighboring properties would be impacted if the system failed to function properly. Mr. Shannon stated the closest neighbor was about 400 feet from the system, and bean fields surrounded the rest of the property.

Mr. Meadors noted he has seen clay tile systems work with water conservation. Mr. Wolff stated he had lived in the original structure for forty years with no septic issues.

Mr. Meadors moved to approve connecting a new three-bedroom home to the existing leach field system at 2355 Crane Schoolhouse Rd, Monroe Township (37-V-26) with caution. Dr. Rickabaugh seconded the motion. The vote was all ayes; the motion was adopted. (Attachment #10)

Isolation Distance at 4221 Peace Haven Ln, Batavia Township (38-V-26)- Mr. Braasch stated Mark and Susan Bradley requested an isolation distance variance to construct a sunroom three feet from the existing leach line system at 4221 Peace Haven Ln, Batavia Township (38-V-26). Staff recommended approval because a patio that would be partially removed was already three feet from the septic tank.

Mr. Seal moved to approve constructing a sunroom three feet from the existing leach line system at 4221 Peace Haven Ln, Batavia Township (38-V-26). Mr. Meadors seconded the motion. The vote was all ayes; the motion was adopted. (Attachment #11)

PUBLIC COMMENT:
No members of the public were present to offer comments.

NON-CONSENT AGENDA (continued):
Third Reading of a Resolution Establishing Revised License Fees for Risk Levels I, II, III, and IV Food Service Operations or Retail Food Establishments; Vending Food Service; Temporary Food Service Operations or Retail Food Establishments; Mobile Low-Risk Food Service Operations or Retail Food Establishments; Mobile High-Risk Food Service Operations or Retail Food Establishments; Individual Public Swimming Pools, Public Spas, or Special Use Pools; Government or Tax Supported School

Swimming Pools, Spas, or Special Use Pools; Recreational Vehicle Parks, Recreation Camps, Combined Park Camps; Temporary Recreational Vehicle Parks, Recreation Camps, or Combined Park Camps; Tattooing, Body Piercing or Combined Body Art Service Establishments; Resident Camps; Plumbing; Septic; Replacement International Certificate of Vaccination Card; and Returned ACH Penalty Pursuant to Ohio Revised Code Section 3709.09 and 3709.21.- Ms. Nesbit held the second reading of a Resolution Establishing Revised License Fees for Risk Levels I, II, III, and IV Food Service Operations or Retail Food Establishments; Vending Food Service; Temporary Food Service Operations or Retail Food Establishments; Mobile Low-Risk Food Service Operations or Retail Food Establishments; Mobile Low-Risk Food Service Operations or Retail Food Establishments; Mobile High-Risk Food Service Operations or Retail Food Establishments; Individual Public Swimming Pools, Public Spas, or Special Use Pools; Government or Tax Supports School Swimming Pools, Spas, or Special Use Pools; Recreational Vehicle Parks, Recreation Camps, Combined Park Camps; Temporary Recreational Vehicle Parks, Recreation Camps, or Combined Park Camps; Tattooing, Body Piercing or Combined Body Art Service Establishments; Resident Camps; Plumbing; Septic; Replacement International Certification of Vaccination Card; and Returned ACH Penalty Pursuant to Ohio Revised Code Section 3709.09 and 3709.21 by title only.

Adoption of a Resolution 12-26 Establishing Revised License Fees for Risk Levels I, II, III, and IV Food Service Operations or Retail Food Establishments; Vending Food Service; Temporary Food Service Operations or Retail Food Establishments; Mobile Low-Risk Food Service Operations or Retail Food Establishments; Mobile High-Risk Food Service Operations or Retail Food Establishments; Individual Public Swimming Pools, Public Spas, or Special Use Pools; Government or Tax Supported School Swimming Pools, Spas, or Special Use Pools; Recreational Vehicle Parks, Recreation Camps, Combined Park Camps; Temporary Recreational Vehicle Parks, Recreation Camps, or Combined Park Camps; Tattooing, Body Piercing or Combined Body Art Service Establishments; Resident Camps; Plumbing; Septic; Replacement International Certificate of Vaccination Card; and Returned ACH Penalty Pursuant to Ohio Revised Code Section 3709.09 and 3709.21.- Ms. Nesbit requested the Board adopt Resolution 12-26 Establishing Revised License Fees for Risk Levels I, II, III, and IV Food Service Operations or Retail Food Establishments; Vending Food Service; Temporary Food Service Operations or Retail Food Establishments; Mobile Low-Risk Food Service Operations or Retail Food Establishments; Mobile High-Risk Food Service Operations or Retail Food Establishments; Individual Public Swimming Pools, Public Spas, or Special Use Pools; Government or Tax Supported School Swimming Pools, Spas, or Special Use Pools; Recreational Vehicle Parks, Recreation Camps, Combined Park Camps; Temporary Recreational Vehicle Parks, Recreation Camps, or Combined Park Camps; Tattooing, Body Piercing or Combined Body Art Service Establishments; Resident Camps; Plumbing; Septic; Replacement International Certificate of Vaccination Card; and Returned ACH Penalty Pursuant to Ohio Revised Code Section 3709.09 and 3709.21.

Dr. Treon moved to adopt Resolution 12-26 Establishing Revised License Fees for Risk Levels I, II, III, and IV Food Service Operations or Retail Food Establishments; Vending Food Service; Temporary Food Service Operations or Retail Food Establishments; Mobile Low-Risk Food Service Operations or Retail Food Establishments; Mobile High-Risk Food Service

Operations or Retail Food Establishments; Individual Public Swimming Pools, Public Spas, or Special Use Pools; Government or Tax Supported School Swimming Pools, Spas, or Special Use Pools; Recreational Vehicle Parks, Recreation Camps, Combined Park Camps; Temporary Recreational Vehicle Parks, Recreation Camps, or Combined Park Camps; Tattooing, Body Piercing or Combined Body Art Service Establishments; Resident Camps; Plumbing; Septic; Replacement International Certificate of Vaccination Card; and Returned ACH Penalty Pursuant to Ohio Revised Code Section 3709.09 and 3709.21. Dr. Rickabaugh seconded the motion. The vote upon roll call was as follows: Mr. Seal, aye; Dr. Treon, aye; Mr. Meadors, aye; Dr. Rickabaugh, aye; Mr. Brown, aye; the motion was adopted. (Attachment #12)

Adoption of Resolution 13-26 Declaring Properties Public Health Nuisances- Ms. Nesbit presented the addresses of four properties to be considered public health nuisances as stated on Attachments A and B of Resolution 13-26 Declaring Public Health Nuisances and Ordering Abatement of Nuisances at the identified properties.

a. 5409 SR 286- Garbage
b. 1260 Clarawill Dr- Unsafe structure
c. 2215 Snyder Rd- Work was done without septic and private water permits
d. 3744 Todds Run Foster Rd- Motor not running

Following a review and discussion, Mr. Seal moved to waive the three required readings of Resolution 13-26 Declaring the Properties listed on Attachments A and B Public Health Nuisances. Dr. Rickabaugh seconded the motion. The vote upon roll call was as follows: Mr. Seal, aye; Dr. Treon, aye; Mr. Meadors, aye; Dr. Rickabaugh, aye; Mr. Brown, aye; the motion was adopted.

Dr. Rickabaugh then moved to declare Resolution 13-26 an emergency measure necessary to immediately preserve public peace, health, or safety, and to meet the immediate need to abate or remove dangerous public health nuisances. Dr. Treon seconded the motion. The vote upon roll call was as follows: Mr. Seal, aye; Dr. Treon, aye; Mr. Meadors, aye; Dr. Rickabaugh, aye; Mr. Brown, aye; the motion was adopted.

Mr. Seal then moved to adopt Resolution 13-26, declaring the properties listed on Attachments A and B to be public health nuisances and ordering abatement of nuisances at the identified properties. The motion further stated that if corrections were not made within the allotted time, the nuisance cases would be referred to the Health District's legal counsel for appropriate action. Dr. Treon seconded the motion. The vote upon roll call was as follows: Mr. Seal, aye; Dr. Treon, aye; Mr. Meadors, aye; Dr. Rickabaugh, aye; Mr. Brown, aye; the motion was adopted. (Attachment #13)

Approval of Additional Appropriations from Cash Carryover in Fund 7314 (Private Water)- Ms. Stapleton stated that as the year-end approached, appropriations in several funds needed to be adjusted. She requested an additional $3,000 appropriation from Fund 7314 (Private Water) cash carryover for 2026 spending.

Dr. Treon moved to appropriate an additional $2,000 in salary and $1,000 in fringe benefits in Fund 7314 (Private Water). Mr. Seal seconded the motion. The vote was all ayes; motion carried. (Attachment #14)

Approval of Additional Appropriations from Cash Carryover in Fund 7316 (Swimming Pools)- Ms. Stapleton reported that Fund 7316 (Swimming Pools) had a healthy cash balance compared to its expenses. She requested an additional $5,000 appropriation from cash carryover for 2026 spending.

Mr. Meadors moved to appropriate an additional $3,000 in salary and $2,000 in fringe benefits in Fund 7316 (Swimming Pools). Dr. Rickabaugh seconded the motion. The vote was all ayes; motion carried. (Attachment #15)

Approval of Additional Appropriations from Cash Carryover in Fund 7323 (Public Health Emergency Preparedness)- Ms. Stapleton explained that the Public Health Emergency Preparedness (PHEP) grant moved from a reimbursement-based model, where actual expenses incurred were reimbursed, to a deliverable-based model, where a predetermined amount of funding was provided for the completion of certain tasks regardless of cost, several years ago. As a result, the agency was reimbursed differently throughout the grant cycle. Additionally, the grant cycle does not follow the agency fiscal year. Ms. Stapleton requested $25,000 be appropriated to ensure all FY27 revenue was spent by the grant's year-end.

Mr. Seal moved to appropriate an additional $15,000 in salary and $10,000 in fringe benefits in Fund 7323 (Public Health Emergency Preparedness). Dr. Rickabaugh seconded the motion. The vote was all ayes; motion carried. (Attachment #16)

Approval of Additional Appropriations from Cash Carryover in Fund 7331 (Miscellaneous Grants)- Ms. Stapleton reported that an updated Notice of Award (NOA) for the FY23 Workforce Development (WFD) grant was received, increasing the award by $90,000 to $900,000 for the fifty-three-month grant period. She reminded the Board that the grant began on July 1, 2023, and would end on November 30, 2027. It allowed for the creation of the Assistant Health Commissioner of Community Health Services and an additional Epidemiologist position. Ms. Stapleton explained that although spending increased due to additional funding, the reimbursement revenue would not be received until January 2027. Accordingly, the Auditor's Office advised that the estimated resources did not need to increase. Ms. Stapleton requested a $60,000 increase in appropriations.

Dr. Rickabaugh moved to appropriate an additional $47,000 in salary, $12,000 in fringe benefits, and $1,000 in purchased services in Fund 7331 (Miscellaneous Grants). Mr. Meadors seconded the motion. The vote was all ayes; motion carried. (Attachment #17)

Approval of Bills- Ms. Nesbit presented a list of the Health District's invoices paid in September 2026 for consideration. Following the Board's review and discussion, Mr. Seal moved to approve the bills as presented. Dr. Rickabaugh seconded the motion. The vote was all ayes; the motion was adopted. (Attachment #18)

BOARD OF HEALTH EDUCATION:

Strategic Planning Roles and Responsibilities- At 3:57 PM, Ms. Nesbit presented "Strategic Planning Roles and Responsibilities." The presentation was followed by a brief discussion that concluded at 4:31 PM.

NON-CONSENT AGENDA (continued)
Approval of the 2026-2029 Strategic Plan- Ms. Nesbit requested approval of the 2026-2029 Strategic Plan as presented during the Board of Health Education session.

Dr. Treon moved to approve the 2026-2029 Strategic Plan as presented. Dr. Rickabaugh seconded the motion. The vote was all ayes; the motion was adopted. (Attachment #19)

DISCUSSION ITEMS:
Regional Harm Reduction Collaborative Funding- Ms. Nesbit recounted that the Harm Reduction program is grant-supported through the Regional Harm Reduction Collaborative (RHRC), which receives and distributes State Opioid and Stimulant (SOS) funding from the Butler County Mental Health Recovery Board (MHRB). On September 21, Butler County MHRB notified RHRC and other SOS sub-awardees that, although the state has received and released continued SOS FY2027 funds, Butler County MHRB is not eligible to receive funds because it is currently in the state's Financial Management Corrective Action Plan process.

She explained that this adversely affects our Syringe Services Program (SSP) clinic and other harm reduction efforts because the grant covers some program costs, including staffing and supplies; without it, the agency would need to use additional local resources to maintain these services. Clermont and other regional MHRBs understood the impact and were working with the Ohio Department of Behavioral Health to release the funds directly to Clermont MHRB for redistribution. Maalinii Vijayan, Assistant Health Commissioner of Community Health Services, was in communication with Lee Ann Watson, Executive Director of Clermont MHRB, as she was in direct contact with the Department of Behavioral Health. Ms. Nesbit indicated she would continue to monitor the situation and provide updates as additional information becomes available.

Mr. Seal asked if the timeline for knowing if funding could be rerouted was known. Ms. Nesbit was unsure but noted that funding from the FY26 RHRC award could support the program through most of 2027.

Update on Zimmer Landfill Complaints- Ms. Nesbit stated that she had been contacted by Commissioner David Painter regarding resident concerns about the smell from the retention pond at the Zimmer Landfill, which receives coal combustion residuals. She explained that 2024 regulation updates moved landfill oversight to the United States Environmental Protection Agency (USEPA). While the Southwest Ohio Air Quality Agency (SWOAQA) handled air quality complaints, they felt the landfill fell under federal jurisdiction. SWOAQA also could not test for hydrogen sulfide, which caused the retention pond odor. The Ohio EPA conducted some air quality testing over the summer and found no issues, and water quality testing was still pending. Ms. Nesbit explained that humans can detect hydrogen sulfide by smell before it becomes a health concern.

Ms. Nesbit met with Commissioner Painter and Clermont County Water Resources to explore independent testing. She had also contacted the Clermont County Prosecutor's Office to determine if a public health nuisance could be declared, despite the site being federally regulated, if tests from surrounding properties found issues.

Mr. Braasch noted the Ohio EPA was revising its regulations, so there was a chance oversight could revert back to the Ohio EPA, and local inspections could be conducted.

Mr. Brown asked what would happen if the site were declared a public health nuisance. Ms. Nesbit stated the goal would be to fix the issue. She noted that Representative Bird offered to include site remediation in the capital budget, but the landfill owner never submitted anything.

November Board Meeting Scheduled for November 10, 2026, Due to Veterans Day Holiday- Ms. Nesbit reminded the Board and those in attendance that the second Wednesday of November was Veterans Day and the regularly scheduled meeting was moved to Tuesday, November 10, 2026, at 3:30 PM.

EXECUTIVE SESSION

To Consider the Appointment, Employment, and Compensation of Public Employees and to Discuss Pending or Imminent Court Action- At 4:42 PM, Dr. Treon moved to enter executive session to consider the appointment, employment, and compensation of public employees and to discuss pending or imminent court action. Dr. Rickabaugh seconded the motion. The vote upon roll call was as follows: Mr. Seal, aye; Dr. Treon, aye; Mr. Meadors, aye; Dr. Rickabaugh, aye; Mr. Brown, aye; the motion was adopted.

At 5:00 PM, the Board came out of executive session to consider the appointment, employment, and compensation of public employees and to discuss pending or imminent court action and resumed regular session with no action taken and no decisions made.

Dr. Treon left the meeting when regular session resumed.

ADJOURNMENT:

Dr. Rickabaugh moved to adjourn the meeting at 5:01 PM. Mr. Meadors seconded the motion. The vote was all ayes; the motion was adopted.

SECRETARY

K S Stapleton

RESPECTFULLY SUBMITTED